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CO 701-704 Practicum in Counseling

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As soon as you have arranged for your placement, you should provide the following information to the secretary in the Area of Counseling and Pastoral Care Office:

- Your name
- Name, address, phone number and other pertinent information of your placement site
- Name of your supervisor and his/her phone number
- The times you will be on site

PREREQUISITES:

- CO 601 Counseling Theories and Techniques
- CO 610 Ethic/Legal Issues in Counseling
- CO 655 Counseling Relationship: Process and Skills
- CO 720 Psychopathology: Theory and Assessment

CO 675 – Group Counseling and CO 660 are also excellent courses that prepares you for counseling but is not mandatory. Some sites might require you to have completed other courses.

INTRODUCTION

These foundational practica are designed to provide students the opportunity to experience the role of counselor in actual situations. Each student will be expected to locate a placement where their responsibilities will include a number of counseling contacts. The Area of Counseling and Pastoral Care maintains a list of sites previously used that you may wish to consult for idea for placements sites. Students are free to arrange for their own placement sites as long as it meets the practicum requirements. Choose sites are in keeping with your career interests or that involves populations in which you have an interest. Across your 4 practicum classes you might also wish to choose at least 2 different sites to assure yourself of a broader range of experiences and clients.

GOALS

As a result of completing this course, students shall:

1. Develop familiarity with the role of the counselor and knowledge varied counseling settings.
2. Have an opportunity to practice verbal skills used in the counseling relationship
3. Use their knowledge of DSM 1V nosology to assess cases
4. Develop treatments plans under appropriate supervision
5. Learn how to interact with clients, colleagues and supervisors
6. Begin to develop their own orientation to counseling

REQUIREMENTS

Counseling Component

Each student shall spend 150 hours (10 hours per week for 15 weeks) for each two hours of credit in an appropriate counseling site. These hours include all work directly related to the practicum such as weekly supervision, client contact, staff meetings, intake sessions, treatment conferences, reading, verbatim preparation (if required) etc.

In order to qualify as an appropriate site the following conditions should apply.

- Access to a pool of clients that provides students with direct client contact. Client contact includes individual, family, group or co-therapy as well as contacts for the purpose of intake, assessment and diagnosis.
- Ideally a minimum of 25% of the total hours will be spent in client contact.
- 1 hour of individual face to face supervision by a qualified person per week. Persons qualified to provide supervision should possess a masters degree in one of the following disciplines: counseling, psychology, or social work.

Supervisory Component

Each student will have one hour of face to face supervision each week. Ideally, the supervision will be provided at the student's practicum setting by a qualified supervisor with a minimum of a masters degree in a clinical discipline (see above). Supervision time will normally be devoted to the students' case load and issues related to their counseling work.

Evaluation is an on-going part of the supervisory process. Students who encounter difficulty in fulfilling the requirements should meet with their placement or faculty supervisor as early as possible for consultation and/or adjustment to their practicum.

Ethical Conduct

All students in counseling practica are expected to adhere to ethical guidelines in conducting their work. The ethical standards for the American Counseling Association apply. Students should also adhere to any ethical standards and guidelines of the placement site.

Reading

500 pages of reading are required. These readings may be drawn from books, articles etc. related to the student's practicum setting.

Reading should be reported to your faculty supervisor at the end of the semester.

Case presentation Component

It is possible that in some settings, a supervisor might require audiotapes, videotapes or written verbatim of the student's work. Such work when required will be evaluated by your on-site supervisor.

Enrollment in Treatment Planning in Counseling Sections

There is no on-campus practicum seminars as in previous years. *Treatment Planning in Counseling* has largely replaced this component. This course will be offered in four one-hour sections (ABCD) on a two-year cycle in the following manner:

Section A - CO 602 - Theoretical Approaches to Assessment and Treatment Planning

Section B - CO 603 - Orientation to Christian Approaches to Diagnosis and Treatment Planning

Section C - CO 604 - Supervision of Treatment; Keeping Treatment Records and Using Diagnostic Information to Facilitate Treatment Planning

Section D - CO 605 - Treating the Chronic Mentally Ill and Treatment and Making Treatment Referrals

Students under the old plan and registered for practicum should audit the above courses when in practicum and complete the classwork. Students on the new curriculum plan are required to complete three of the 4 hours with CO 603 being mandatory

Those students who would like these courses to appear on their transcript should register for the course as a credit course and pay the appropriate fee.

EVALUATION

This course is offered as credit/no credit. To gain credit for the course, students shall complete the required 150 hours for each two hours of credit.

In addition, students shall submit the following documents to the on-campus faculty supervisor:

- **The counseling hours sheet appropriately documenting all hours.**

The student and the on-site supervisor should sign this form. The faculty supervisor will also sign the form. The original will be given to the student. Students should keep these originals securely as they will be needed for documenting hours to state credentialing boards etc. A copy of the data sheet will be kept in the counseling office.

- **The Supervisor Evaluation Form**
- **A report of the completed readings**

ALL OF THE ABOVE LISTED EVALUATION TOOLS ARE DUE TO DR. HEADLEY ON THE FINAL FRIDAY OF EXAM WEEK IN THE SEMESTER IN WHICH THE PRACTICUM IS COMPLETED

If you anticipate problems completing your hours within the given semester or session due to difficulties at the site, you should consult with Dr. Headley prior to the end of the semester.