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MM 601 Mentored Ministry

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Spring 2008

MM601—Mentored Ministry Syllabus & Class Calendar

Facilitator Introduction & Welcome

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Welcome to MM601 - Mentored Ministry: Inside the Walls! I look forward to this journey with you as you engage this ministry experience. I hope that this opportunity will prove to be more than a class and that you will see God working through you in ways you never expected. I pray that God will bless you as you take this and many other steps toward your future ministry.

I want to be available to help you in any way I can. The best way to reach me is via email. So if you have a need, email me right away. You are also welcome to call. My office number is (859) 858-2050 extension 2610.

Mentored Ministry is comprised of two main components:

1. Field experience
2. Theological reflection in a reflection seminar.

Relative to the *Field Experience* component, each of you will have a field placement in a local church or ministry setting in which you will practice “hands-on” ministry. You will minister for at least eight hours a week for the duration of the semester under the supervision and mentoring of a qualified minister. In addition to the eight hours of ministry involvement there should be a one-hour one-on-one meeting with your mentor.

Relative to the *Reflection Seminar* component, each member of the class, being led by a Reflection Group Facilitator, will reflect together theologically on your ministry experiences using your own self-referent case studies.

Important Information

- (1) *Before you start the semester*, your mentor must be approved and trained by the Mentored Ministry office. If your mentor is unable to attend an on-campus mentor training event, a training DVD will be provided. Please send the name, address, and phone number of your mentor to the Mentored Ministry Office on the Wilmore campus. Send this information, if you have not done so already, to Claire Williams via email: Claire_Williams@asburyseminary.edu.
- (2) You are expected to spend 8 hours in your ministry placement each week plus a 1-hour session with your mentor.
- (3) Please read the Mentored Ministry Handbook *carefully* as you will be responsible for its content.
- (4) This is a credit/no credit course. To receive credit for the course, students must complete all assignments as described in this syllabus. Failure to submit or submitting late will result in a NC or a Provisional Credit.

Required Textbooks:

- **Confessions of a Pastor** by Craig Groeshel (Sisters, Oregon: Multnomah), 2006.
- ***Mentored Ministry Handbook: MM 601/602***: (available as a pdf in Moodle & ATS Website)
- ***Mentored Ministry Forms***: (MM601 Forms.pdf and MM601 E-Forms located in Moodle & Website)

Assignments

1. Read the syllabus and the Mentored Ministry Handbook thoroughly and place due dates on your calendar.
2. Submit a Learning Covenant by **Wednesday, February 27**. See The Mentored Ministry Handbook for details about this document. A description is found on pp. 6-8 and the forms for this are located in Moodle.

NOTE: All the necessary forms are available as PDFs or Word docs (E-Forms Folder) located in Moodle or on the Mentored Ministry web page:
http://www.asburyseminary.edu/mmin/student_forms.php

3. **(OPTIONAL)** Form The Parish Advisory Group as described in the Handbook on p. 12. This is recommended but optional.

4. Each week, prior to your participation read thoroughly the case study to be discussed that week. Each student is expected to spend a minimum of one hour reading and reflecting on the case—answering the Case Study Discussion questions (see MM Handbook p. 18). **After approval from the professor, case studies should be posted in Moodle no later than 12:00 noon on the Monday before class.**

5. Prepare and present one case study using the guidelines on pp. 14-16 in the Handbook. **NOTE:** A case study outline document named CaseStudyOutline.doc is located in Moodle for your convenience. Please open this Word doc, fill in the answers to the questions and resave it using your name and the assigned case number (for example: Smith Case #5).
A sample case study, named SampleCaseStudy.doc is located in Moodle.
The instructor must approve all case studies before they can be presented to the class. Send case to be approved to brian_veich@asburyseminary.edu no later than the Friday before your case is presented. After approval you will need to post the case study to Moodle by 12:00 noon on the Monday before class.

6. Submit a 2-3 page reflection paper on the textbook, Confessions of a Pastor. In your response describe how the book challenged you in relation to your ministry. What does it say to you about what you need to be doing more or less of in your ministry and your life? Include any areas where you disagree, if you do, with the author.

7. Submit a final Student Self - Evaluation. (This form is found in Moodle and on the Mentored Ministry web page). There is also a faculty evaluation I will complete and share with you. You are expected to review it, make comments if you wish, sign it, and return it to the professor, who will review your comments and then file it in the MMIN Office where it will be available to judicatories under which you may be serving.

8. Submit other required course forms as described in the MMIN Handbook. These are also outlined in the Course Outline and Assignment Schedule, some during the semester and some at the end. Review the entire **Course Outline and Assignment Schedule** to be aware of all due dates. Several forms are due at the end of the semester. Don't let these due dates surprise you—plan ahead.

9. Each student is expected to **attend weekly classroom meetings**. More than one unexcused absence will result in a grade of “No Credit” for the course.

CLASS SCHEDULE

- February 13
 - Introduction to MM601
 - Read the syllabus and Mentored Ministry Handbook thoroughly and place due dates on your calendar.
 - **(OPTIONAL)** Form The Parish Advisory Group as described in the Handbook on p. 12. The PAG is recommended but it is optional.
 - Review The Case Study chapter in the Mentored Ministry. Handbook (*pp. 14-17*)
 - Begin work on Learning Covenant. See The Mentored Ministry Handbook for details about this document.
 - Begin keeping a journal as described in the handbook (*pp. 26-27*).
 - Begin reading the text, Confessions of a Pastor, and read throughout the semester. A reflection paper, as described above under Assignments #6, is due at the end of the semester.
- February 20
 - **Sample Case**
 - **(OPTIONAL)** Convene the initial meeting of the Parish Advisory Group to review your growth goals and schedule the 3 remaining monthly meetings, normally the first week of each month.
- February 27
 - Sample Case (video?)
 - Submit **Learning Covenant** to the professor.
- March 5
 - Guest presenter – Don Boyd, “Weddings”
- March 12
 - Case Studies #1 and #2
 - Meet with Parish Advisory Group during the week. (OPTIONAL)
 - **Reports due:** Ministry & Growth Goals Progress Report (Forms 6-7) along with a copy of your Dialogical Journal
- March 19
 - Case Studies #3 and #4
- March 26
 - Case Studies #5 and #6

Note: This syllabus is a draft and is subject to change.

- March 31-April 6 – **Spring Reading Week**
 - April 9
 - Case Studies #7 and #8
 - April 16
 - Meet with Parish Advisory Group during the week. (OPTIONAL)
 - **Reports due:** Ministry & Growth Goals Progress Report (Forms 6-7) along with a copy of your Dialogical Journal
 - April 23
 - Guest presenter 3 (Weddings, Funerals or Finances)
 - April 30
 - Case Studies #9 and #10
 - May 7
 - Case Studies #11 and #12
 - **Reports due:** Ministry & Growth Goals Progress Report (Forms 6-7) along with a copy of your Dialogical Journal
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| <ul style="list-style-type: none"> ○ Give your mentor the “Mentor Evaluation” form (Forms 8-11) to be completed and returned to you by Sunday, May 11. |
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- May 14
 - Case Studies #13 and #14
 - Complete “**Student Self-Evaluation**” form (Forms 13-17) and **turn it in to the professor** along with the mentor’s “**Mentor Evaluation**”
 - Have final **Parish Advisory Group** meeting and get signed copy of Parish Advisory Group Evaluation Report to be submitted to the professor (OPTIONAL)
 - **Reflection paper due** on text, Confessions of a Pastor
 - **Turn in final reports**
 - Review, add comments, sign, and return “**Reflection Group Facilitator Evaluation**” form.
 - May 19-23 – **Finals Week**
 - Individually scheduled meetings.

Final Notes

I want to be available to help you in any way I can. The most expedient way to reach me is via email. So if you have a need, email me right away. If you want to call, you are welcome to do so. My office number is 859-858-2050 ext. 2610.

Note: This syllabus is a draft and is subject to change.