

1-1-2001

PM 750 Parish/Counseling Senior

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Recommended Citation

Mucherera, Tapiwa, "PM 750 Parish/Counseling Senior" (2001). *Syllabi*. Book 1011.
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PM750
PARISH/COUNSELING SENIOR
REFLECTION SEMINAR

One Hour Credit

Purpose: This seminar is designed as a senior reflection experience with the objective of providing those who are ready to graduate an opportunity to articulate and to consolidate their learning and training. To make this practical and realistic each student will prepare to be interviewed for a position that they would like to acquire. This will be a “mock” interview with faculty from the Area of Counseling and Pastoral Care. Questions can cover any area of the student’s training deemed relevant.

Seminar Format: This seminar will be a series of 40-45 minute job interviews. Interviews usually begin at 8:00 am.

Each student will be interviewed by two faculty or one faculty and one graduate from the program, other students in their group will be observers. Following the formal interview, those observing will be asked to provide feedback to the person who was interviewed. This feedback can be in the form of questions, suggestion, affirmations, etc.

Seminar Requirements: (All requirements are due October 12, 2001.)

The following specifics are required of each student:

1. Choose a job situation for which you would like to receive an interview. Describe this job opportunity in a short paragraph. This description will help those who will interview you to represent that type of job and the situation where it might be found. Here is your chance to “dream” about the job you would like.
2. Prepare a personal resume`. This is to be prepared in a professional manner.
3. Prepare a cover letter to go with your resume` that is written “To Whom It May Concern,” to be sent to your fictitious job setting. This is to be prepared in a professional manner, with correct letter style, and briefly stating your interest in the job you described elsewhere.
4. Prepare for this interview by reviewing your training, your strengths, your “growing edge,” and your developing understanding of your counseling model and how you integrate theories and techniques with your personal experiences and faith journey. You will be expected to know theories, counseling process, and other areas from your training and how they might be used in the setting that you have picked for this interview.
5. Each student will be assigned to write a letter of reference for another student. Include in your reference letter the kind of information that is pertinent to the person’s job interest. If you do not know the person you are to write a reference letter for, you may need to talk with the person to get better acquainted. **Each individual is responsible for obtaining his/her letter of reference from the assigned reference writer. This letter should be included with your complete packet of materials.**

NOTE: Your group assignment and reference letter assignments are attached.
Group Assignments:

7:45-8-00 Orientation

October 22

Group A

Group B

Palmer & Headley

Holeman & Mucherera

Lynda Collins
Katie Bathje
Julie Hernandez
Alan Moore

Kristen Bratcher
Todd Richards
Laura Pflaumer
Carrie Beth Chasteen

Letter of Reference Assignments:

Each individual is responsible for obtaining a letter of reference from the assigned writer and presenting it as part of the completed package of materials.

Student

Reference Letter Writer

Katie Bathje
Kristen Bratcher
Carrie Beth Chasteen
Lynda Collins
Julie Hernandez
Alan Moore
Laura Pflaumer
Todd Richards

Todd Richards
Julie Hernandez
Laura Pflaumer
Alan Moore
Katie Bathje
Kristen Bratcher
Lynda Collins
Carrie Beth Chasteen

Students are also expected to conduct an informational interview with someone working in a position similar to what the student is considering as a career. The information from the interview should be presented in written form conforming to the following outline:

Interviewer: _____
(your name)

Date: _____

Work Setting: _____
(Where the interviewee works. Give brief description)

Position: _____
(Interviewee's position title)

Interview Candidate: (Should provide, name & qualifications), and descriptions that provide sufficient details to understand who the interviewee is).

Average Work Day: (Describe average work day, including responsibilities, functions, etc.)

Selection & Position: (Discuss why you chose the particular site and position with some attention given to how it relates to your career goals.)

Position Benefits & Costs: (Discuss what you see as the pros & cons of this position. What do you find to be particularly appealing? What are some down sides? What are the continuing education requirements, if any?)

Salary & Benefits: (What is the typical starting salary? what are the benefits? How does one receive a raise in this setting? Are they periodic as a matter of course or tied to merit & achievement?)

Position Advancement: (How does one advance in this setting?)

Professional & Financial Goals: (As a result of the interview and other considerations, reflect on your professional & financial goals.)

The completed document should be 2-3 pages in length.

CLOSURE EXPERIENCE

The dates for the closure experience have been set for **October 22, 2001**. All required assignments should be turned in to Dr. Headley by **October 12**. This date is firm.

The schedule for the experience is listed below.

October 22

Group A	Group B
Palmer & Headley	Holeman & Mucherera
Lynda Collins	Kristen Bratcher
Katie Bathje	Todd Richards
Julie Hernandez	Laura Pflaumer
Alan Moore	Carrie Beth Chasteen

SCHEDULE

7:45- 8:00 am	Orientation/Organization
8:00- 8:45	Interview 1
9:00- 9:45	Interview 2
10:00-10:45	Interview 3
11:00-11:45 am	Interview 4

There will be a 15-30 minute wrap-up for each group. This will be conducted in each group following the end of the interviews.

Schedule Format

1. Each 45 minute interview period will include 5 minutes for reviewing the interviewee's materials before they come to the interview. Forty minutes will be given to the actual interview.
2. Ten minutes will follow each 40 minute interview for feedback and discussion.
3. Five minute breaks are scheduled after each feedback discussion.